

**UNOFFICIAL MINUTES  
REGULAR SCHOOL BOARD MEETING  
ALCESTER-HUDSON SCHOOL DISTRICT #61-1  
June 13, 2022**

School Board President Jay Hallaway called the meeting to order at 7:21pm at the Hudson Community Center meeting room with the following school board members present: Josh Carlson, Jay Hallaway, Jessy Paulson, Justin Teunissen and Dawn Butzer via phone. Also present were Tim Rhead, Natalie Stene, and Jason Van Engen.

**A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA (7:21pm)**

**B. PLEDGE OF ALLEGIANCE**

**C. ADDITIONS TO THE AGENDA**

1. A motion was made by Justin Teunissen and seconded by Josh Carlson to approve the agenda. All voted aye. Motion carried.

**D. RECOGNITION OF VISITORS - No visitors**

**E. PUBLIC INPUT - No public input**

**F. GOOD NEWS ITEMS - High School football team traveled to Spearfish for team camp**

**G. CONSENT AGENDA**

1. A motion was made by Josh Carlson and seconded by Dawn Butzer to approve the May 9, 2022 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2021-2022 budget, to approve changes to the Administration of Medical Cannabis to Qualifying Students policy and the Administration of Medical Cannabis to Qualifying Students exhibit, and the following District reports:

(1) **Business Managers Report--General Fund**, May 1, 2022 Balance \$615,360.32, May 2022 Receipts Local \$446,827.97, County \$2,810.99, State \$114,803, Federal \$32,204.70, May 2022 Expenditures \$-281,323.85, May 31, 2022 Balance \$930,683.13. **Music Trip Fund**, May 1, 2022 Balance \$13,341.63, May 2022 Receipts Local \$3,519.92, May 2022 Expenditures \$-110.72, May 31, 2022 Balance \$16,750.83. **Capital Outlay Fund**, May 1, 2022 Balance \$1,817,491.32, May 2022 Receipts Local \$284,412.13, May 2022 Expenditures \$-17,041.88, May 31, 2022 Balance \$2,084,861.57. **Special Education Fund**, May 1, 2022 Balance \$-11,023.33, May 2022 Receipts Local \$228,821.98, State \$5,132, May 2022 Expenditures \$-65,101.05, May 31, 2022 Balance \$157,829.60. **Bond Redemption Fund**, May 1, 2022 Balance \$173,166.83, May 2022 Receipts Local \$185,937.47, May 31, 2022 Expenditures \$0, Balance \$359,104.30.

(2) **The Custodial Fund Report**--May 1, 2022 Balance \$96,790.73, April 2022 Receipts Local \$52,300.35, May 2022 Expenditures \$-64,487.42, May 31, 2022 Balance \$84,603.66.

(3) **The Lunch Fund Report**--May 1, 2022 Balance \$46,799.54 May 2022 Receipts Local \$218, Federal \$25,153.41, May 2022 Expenditures \$-20,445.78, May 31, 2022 Balance \$51,725.17.

(4) **Drivers Education Fund**--May 1, 2022 Balance \$14,218.80, May 2022 Expenditures \$-7.99, May 31, 2022 Balance \$14,210.81, and to approve the following claims from the 2021-2022 Budget: Alcester Morningside Event Center-empl banq meal 1,804.30, Alcester Quick Stop-may22 mwr gas 307.83/vhcl fuel 59.01/bus diesel 207.80, Alcester-Hudson School Agency Accounts-glenridge/golf fees 210/trck offcls; rhansen 137.60/knelson 137.60/tlong 151.04/rhansen trck start blanks 63.89/howard wd/ws/bsfrd lions trck fees 275/state trck per diem 646/dakota timing-trck timing 1,050/fccla natl conv travel/lodgng 3,028.50/century bus-copier usage 1,203.34, Alliance Communications-long dist phn 414, Amazon Capital Services-libr suppl 226.48/offc suppl 148.72/staff planners 78.72/asp suppl 51.01/custod suppl 19.85/athl suppl 11.99/title/rr suppl 2,256.01, Neal Barnes-mileage/sped vhcl repair 75.60, Baymont Inn & Suites Rapid City-state golf lodging 523.62, Beresford School District-wr split costs; transp/bus drvr -642.04/regist fees 1,140.38/offcls 526.08/state wr lodging/meals 2,247.24/suppl 140.57, Bomgaars-custod suppl 23.94, BSN Sports LLC-bsktball 25, CDW Government Inc-technol suppl 22-23yr 873.29/seagate bckup drv 137.74, Cenex Fleet Fueling-vhcl fuel 277.97/bus diesel 2,085.51, Century Business Products-copies 486.29, City of Alcester-util; new hs 243.78/old hs 61.68/elem 213.83, Cole Paper Company-floor scrubbr 16,725/custod suppl 139.79, Culligan Water Conditioning-soft wtr contrct 35, Diamond Vogel Paint-paint 444.24, Lukas Driesen-tree removal 2,065.50, Dust-Tex Service Inc-mops/twls 170.38, Eastway Auto Service Inc-mwr maint 152.79, Freeman School District-reg 5b trck 256.61, Travis Graves-voip phn setup 250, Hauff Mid-America Sports Inc-trck fld awards/plaq 138.25/ahhs inv golf medals 683.70/chenille ltrs 357.50, Heartland Natural Gas LLC-natl gas 1,545.16, Irene-Wakonda School District-staff insvc 317.50, Johnstone Supply-ac filters 631.21, Lakeshore Learning Materials-title/rr suppl 1,699.33, Loren Fischer Disposal-may22 dumpstr svcs 433.50, MD Engraving Gifts & Awards-trck medals/engrvng 755.10, MidAmerican Energy Company-electr; 103 w 6th 27/407 park ave 10.65/404 lincoln dr 12.83/102 e 5<sup>th</sup> 325.39/gas; 404 lincoln dr 290.41/102 e 5<sup>th</sup> 476.29/budget 102 e 5th 987.32, Midwest Funding LLC-music trp fundraiser 529.60, Napa Auto Parts of Canton-blu def 287.95, New Century Press-may22 printing ads/legals 160.70, Olson's Ace Hardware-grnds suppl/oil 216.27, Performance Foodservice-asp suppl 469.79, Pete's Produce-roundup 180, Premier Bank-safe dpst bx rent 30, Presto X-pest cntrl 59.89, Purchase Power-postage 520.99, Quam & Berglin-fy21 audit 9,600, Riverside Technologies Inc-replc bttry 91, School Specialty LLC-title/rr suppl 1,373.64, Southeast Area Cooperative-shared para salary 1,658.95, Southeastern Electric Coop-electr; 409 e 6th 5,411.28/410 e 6<sup>th</sup> 95.40, Teacher Synergy LLC-title/rr gift certs/proc fees 1,208.97, Hillary Terpstra-trck hospitlty rm suppl 225.93, Thread & Ink-pops concert shrts 831.40, Total Stop Food Store-facs suppl 49.02/asp suppl 85.58/pops concert suppl 45/custod suppl 102.47, Trugreen-lwn care 424, US Foods-sack lunches 56.63, Verizon Wireless-cell phns 135.16, Visa-jackson cnsltng-title prof dev/lessn plan bks 67.95/otc-asp suppl 409.98/otc-title suppl 85.08/exec awards-replc awrd 59/vhcl fuel 106.73/ovrage fee 39/custod suppl 67.63/pops concert suppl 320.99/stai conf 243.59, Voyager Sopris Learning-acadience math subscriptn 500, Wex Health Inc-hsa fees 50.62 **Fund Total: \$75,659.81**

**Capital Outlay:** Alcester-Hudson School Agency Accounts-delage landn publ fin/copier lease 871.41, Amazon Capital Services-libr bks 289.82/libr suppl 139.80, BSN Sports LLC-fb helmets 916.22, CDW Government Inc-server bckups 569.98, Century Business Products-copier contract 871.41, Chamberlain School District-elem music curric 500, Demco-libr shelf bckstops/bk suppl 699.46, Pitney Bowes Global Financial Services-postage mach rntl 264, Spring Creek Farms Inc-bus barn rntl 700, Time Management Systems-may22 timecrd sftwr 166.32, US Bank St Paul-2019A adm fee 825, Worthington Direct-libr bk cart/frght 625.63 **Fund Total: \$7,439.05**

**Special Education:** Alcester Quick Stop-may22 sped transp fuel 627.77, Children's Home Society-tuition/ot svcs 5,541.60, Dakotabilities-day svcs 3,360, The Fillin'Station-sped transp fuel 199.89, Southeast Area Coop-may22 sped svcs 7,633.76, Wex Health Inc-hsa fees 12.38  
**Fund Total: \$17,375.40**

**Bond Redemption:** US Bank St Paul-2017 go bond adm fee 825 **Fund Total: \$825**  
**Checking Account 1 Total: \$101,299.26**

**Food Service:** Apperaa-bar mops/twls 70, The Earthgrains Company-hamb buns 166.18, Eastside Jersey Dairy-milk 721.45/crdt milk rtns -82.17, Hobart-dshwshr repair 457.54, Performance Foodservice-food 108.50/lme solvnt 44, Total Stop Food Store-food 49.96, US Foods-food/rebate 1,050.17, Wex Health Inc-hsa fee 2.25 **Fund Total: \$2,587.88**

**Drivers Education:** Cenex Fleet Fueling-driver ed fuel 85.09 **Fund Total: \$85.09**  
**Checking Account 2 Total: \$2,672.97**

**Hours and Dollars:** Creighton Allen-sub 23.58, Karri Allen-sub 110, Robyn Axtell-asp lead 324, Amanda Beeler-per diem 75, Patricia Bunkoske-alt rm stipend 3,500, Dawn Butzer-per diem 75, Paul Farley-Wamberg-sub 92.88, Jennie Gotto-mentor 125, Lisa Greene-sub 220, Madelyn Haak-asp para 142, LeeAnn Haisch-sub 440, Jay Hallaway-per diem 75, Cassie Hansen-sub 432.88, Mitchell Johnson-detention 36/0hr suprvsn 510/sped drvr 120, Tiffany Johnson-esl coord stipend 2,000, Keesha Merrick-sub 15.72, Jennifer Moore-sub 707.16, Tyleen Nygard-asp lead 454.20, Ashley Oberg-asp lead 304.20, Drew Ohlendorf-mentor 125, Jessica Paulson-per diem 75, Tomalyn Peckham-sub 612.88, Marty Petersen-0hr suprvsn 420, Lorna Peterson-sub 298.64, Sharlene Peterson-sub 451.10, Timothy Rhead-asp bus 15, Olive Scott-sub 110, Kristin Seivert-sub 168, Rebecca Solberg-mentor 250, Matt Storo-event suprvsn 260/0hr suprvsn 120/sub 23.58, Hannah Swanson-asp lead 193.65/mentor 125, Carla Teachan-sub 1,046.96, Hillary Terpstra-sub 23.58, Justin Teunissen-per diem 75, Samantha Tinklepaugh-asp bus 195/sub 31.44, Jason Van Engen-detention 36, Alison VanMuyden-sub 110, Lynette Van Wyk-asp lead 446.10, Craig Vinopal-sub 550, Annamae Warnier-sub 290.80, Amanda Wielenga asp lead 325.50, Kari Wilmes-mentor 125, Lindsay Winquist-sub 451.70

**May 2022 Payroll & Benefits** Total \$191,772.38 (1) Instruction General Fund \$89,014.80 (2) Instruction Special Ed Fund \$30,714.09 (3) Instruction Title/REAP/ASP \$10,096.91 (4) Support Services \$48,235.27 (5) Extra-Curricular \$6,951.97 (6) Food Service/Drivers Ed \$6,709.34. All voted aye. Motion carried.

2. A motion was made by Justin Teunissen and seconded by Jessy Paulson to approve the Southeast Area Coop warrant. All voted aye. Motion carried. Abstain Josh Carlson.

## **H. OLD BUSINESS.**

1. Current status of COVID in school discussion

## **I. NEW BUSINESS.**

1. A motion was made by Josh Carlson and seconded by Jessy Paulson to approve contract for Brigita Rasmussen as JH/HS Ag teacher BA Step 2 (\$42,200). All voted aye. Motion carried.
2. A motion was made by Josh Carlson and seconded by Justin Teunissen to approve contract for Brigita Rasmussen as JH/HS FFA advisor Step 1 (\$3,131.25). All voted aye. Motion carried.
3. A motion was made by Josh Carlson and seconded by Jessy Paulson to approve contract for Keesha Merrick as EL Special Ed teacher Step 1 (\$41,750). All voted aye. Motion carried.
4. A motion was made by Dawn Butzer and seconded by Justin Teunissen to approve plan of intent waiver for Keesha Merrick as EL Special Ed teacher. All voted aye. Motion carried.
5. A motion was made by Justin Teunissen and seconded by Jessy Paulson to approve contract for Pat Bunkoske as summer custodial help \$15/hr (200/hrs max). All voted aye. Motion carried.
6. A motion was made by Josh Carlson and seconded by Justin Teunissen to approve resignation letter from Matt Storo and thank him for his years of service. All voted aye. Motion carried.
7. A motion was made by Jessy Paulson and seconded by Josh Carlson to approve resignation letter from Keesha Merrick as JH volleyball coach. All voted aye. Motion carried.
8. A motion was made by Justin Teunissen and seconded by Jessy Paulson to approve contract for Jordyn Butcher as JH/HS Head Cheer coach Step 1 (\$1,356.88/.5 time). All voted aye. Motion carried. Abstain Josh Carlson.
9. A motion was made by Josh Carlson and seconded by Jessy Paulson to approve contract for Mitchell Johnson as Athletic Director Step 1 (\$8,350). All voted aye. Motion carried.
10. A motion was made by Jessy Paulson and seconded by Dawn Butzer to approve the surplus of the following items: Gait trainer, Hoyt lift and three Hoyer lift slings and name Josh Carlson, Tim Rhead and Hannah Swanson as appraisers. All voted aye. Motion carried.
11. A motion was made by Justin Teunissen and seconded by Josh Carlson to authorize the business manager to pay any bills that are due and payable prior to June 30, 2022 with board ratification to take place at the July 11, 2022 meeting. All voted aye. Motion carried.
12. A motion was made by Josh Carlson and seconded by Jessy Paulson to approve contract for Joseph Miller as Elem PE and technology teacher Step 5 (\$43,550). All voted aye. Motion carried.
13. A motion was made by Justin Teunissen and seconded by Dawn Butzer to approve contract for Joseph Miller as JH boys basketball coach Step 1 (2,004). All voted aye. Motion carried.
14. Strategic plan

## **J. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT**

- a. Superintendent's Report
  - old high school
  - summer project
- b. Principal's report

**K. EXECUTIVE SESSION** - No executive session was needed

**L. ADJOURNMENT.** A motion was made by Josh Carlson and seconded by Justin Teunissen to adjourn the regularly scheduled June 13, 2022 Board of Education meeting at 7:53pm. All voted aye. Motion carried. The next regular school board meeting will be Monday, July 11, 2022 at 7:20pm at the Alcester-Hudson High School conference room.

**ATTEST:**

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Jay Hallaway, President

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Natalie Stene, Business Manager